

**Tender Brief:**

Online Tenders (E-tendering) for purchase of **03 Nos. Inflatable Kayak** is publicly invited by the Administration of Daman & Diu, Department of Fire & Emergency Services, Plot No.51, G.I.D.C. Ringanwada, Somnath, Nani Daman -396 215 from the eligible suppliers.

**Tender Details**

ADMINISTRATION OF DAMAN & DIU, FIRE & EMERGENCY SERVICES, Plot No.51, G.I.D.C. Ringanwada, Somnath, Nani Daman -396 215. Tel: +91-0260-2242666/Tel. Fax: +91-0260-2244111			
NO.DFES/DMN/TENDER-IK/2015-16/1216			DATED: 08-02-2016
On-Line Tenders (e-tendering) are invited from suppliers for supplying the following goods to Administration of Daman & Diu, Department of Fire & Emergency Services.			
Description of Goods	Qty.	EMD (Rs.)	1 Tender Fee (Rs.) 2 Delivery Period (Days)
Inflatable Kayak (Small Rubber Boat)	03 Nos.	₹. 25,500/-	1. ₹. 1000/- 2. 100 days from the date of receipt work order.
Schedule for Tendering			
1.	Date of Uploading		08/02/2016
2.	Last date of Downloading of Tender Documents		29/02/2016 up to 1500 hrs.
3.	Last date of submission of tender documents as well as Price bid offer.		29/02/2016 up to 1500 hrs.
4.	Scanned Copy submission of [Original Tender Fee, EMD and all the relevant tender documents duly scanned should be uploaded on e-tendering portal. (excluding Price Bid)].		On or before 29/02/2016 between 1030 hrs. & 1500 hrs.
5.	Hard Copy submission of Original Tender Fee, EMD and all the relevant tender documents (excluding Price Bid).		On or before 21/01/2016 between 1030 hrs. & 1500 hrs. in the office of IGP/Fire & Emergency Services, Police Head Quarter, Dunetha, Nani Daman.
6.	Verification of Tender Fee and EMD		29/02/2016 at 1515 hrs. in the office of IGP/Fire & Emergency Services, Police Head Quarter, Dunetha, Nani Daman.
7.	Date of opening of Price Bid online of primary stage qualified bidders.		29/02/2016 at 1530 hrs.

**IMPORTANT INSTRUCTIONS FOR BIDDERS:**

1. Tender Fee, EMD/Exemption Certificate (valid) as per requirement of the Tender (**Excluding price bid**) and technical bids with all relevant mandatory documents duly scanned should be uploaded on the e-tendering portal.
2. While submitting the hard copies the bidder should invariably submit his tender in three sealed envelopes with all the relevant documents as per the requirement of the Tender (**Excluding Price Bid**). The three sealed envelopes should be suitably super scribed as follows:
  - Envelope 1: "Tender Notice No. 01 of 2015-16, Tender Fee".
  - Envelope 2: "Tender Notice No. 01 of 2015-16, EMD / Exemption Valid Certificate"
  - Envelope 3: "Tender Notice No. 01 of 2015-16, Tender Documents"
3. The three sealed covers should be enclosed in a larger envelope duly sealed and super scribed as "Tender Notice No. 01 of 2015-16, Tender Opening Date 29/02/2016" and Hard Copy of [Original Tender Fee, EMD and all the relevant tender documents] should be strictly submitted by RPAD/Speed Post/Courier/Hand only, on or before **29.02.2016** Otherwise the offer will not be considered and no any further communication in the matter will be entertained.
4. Bidders are requested to submit **Price bid (Schedule B) online only** and **not to submit the Price bid in physical form**. This is mandatory. If price bid is submitted in physical form, same will not be opened and only on-line submitted price will be considered for evaluation.
5. Tender Fee shall be paid in form of Demand Draft (DD) in favour of Asstt. Divisional Fire Officer, Daman drawn on any scheduled commercial Bank in India.
6. The Tender Fee will not be refunded under any circumstances.
7. Earnest Money Deposit (EMD) in the form specified in Tender Document only shall be accepted.



8. EMD shall be paid in form of Demand Draft (DD) or FDR in favour of Asstt. Divisional Fire Officer, Daman drawn on any Nationalized Bank in Daman.
9. The EMD should be issued by bank only after date of advertisement of tender notice. DD should be valid up to three (3) months from the date of its issuance.
10. The offer shall be valid for **100 days** from the date of opening of the online tender.
11. Tenders without EMD or Tender Fee or Exemption Valid Certificate for non payment of EMD or Tenders which do not fulfil all or any of the conditions or submitted incomplete in any respect will be rejected.
12. The award of contract shall be made to a qualified Bidder, whose responsive Tender is determined to be the lowest evaluated Tender and who meets appropriate standards of Technical and Financial resources and satisfy the Qualifying Criteria as laid in the Tender Documents.
13. Conditional Tender shall not be accepted.
14. The jurisdiction of any dispute will be Daman (UT).
15. Submission of a tender by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the goods to be delivered and local conditions and other factor bearing on the execution of contract.
16. Wrong / Fraudulent data submission may lead to disqualification. Please ensure that you furnish correct data.
17. The rate tendered should be strictly for free delivery at Fire & Emergency Services, Somnath, Nani Daman.
18. The Competent Authority reserves the rights to reject any OR all tenders without assigning any reasons thereof.

#### INSTRUCTIONS TO BIDDERS FOR ONLINE TENDER PARTICIPATION:

1. Tender documents can be downloaded free from the website <https://www.nprocure.com>.
2. All bids should be submitted online from the website <https://www.nprocure.com>.
3. All bids should be digitally signed (as per Information Technology Act 2000), for details regarding.
4. Digital signature certificate and related training involved the below mentioned address should be contacted.

**(n)Code solutions (A division of GNFC)**

301, GNFC Infotower, Bodakdev, Ahmedabad- 380 054 (India)

Tel: +91-79-26857316 / 17 / 18, Fax: +91-79-26857321

[www.ncodesolutions.com](http://www.ncodesolutions.com)

5. The bidder can get a copy of instructions to online participation from the website <https://www.nprocure.com>
6. All queries regarding use of digital signature certificate should be addressed to personnel in M/s (n) Code Solutions.
7. All queries on the tender document, technical specifications and clauses of the contract should be addressed to:

IGP/Director of Fire & Emergency Services,  
Police Head Quarter, Dunetha, Nani Daman,  
Daman - 396 210.

Tel: +91-0260- 2220140

Fax: +91-0260- 2220076

8. Please quote Tender Notice No. and Tender Name in all your correspondence.
9. Bidders are requested to bring in written queries on tender document, technical specifications and clauses of the contract during the pre-bid meeting.
10. Bidders are requested to provide a single point of contact during tender process with his contact number and email id.
11. The bidder if he is foreign bidder may ask his Indian agent to use his digital signature to upload the tender on behalf of their principal.

This notice of tender and subsequent Corrigendum (if any) shall also form a part of Contract Document.

For and on Behalf of Director,  
Fire & Emergency Services,  
Daman & Diu.



Tender Inviting Officer  
Date: 08/02/2016  
Place: Daman